EMAIL ADDRESS REQUEST FORM FOR OFFICES

ICT (Information and Communication Technology) Cell, University of Dhaka

Ref. No: **1522**
Date: 28/11/2024

OFFICE INFORMATION

Office Name	:	Department of Meteorology
Office Address	:	Khondokar Mukarom Hossian Biggan Vobhon, 6th Floor
Office Phone	:	7275 Extension

EMAIL USER

Name of User	:	JOY CHAKRABARTY
Designation of User	:	Office Assistant cum Computer Typist
Employee ID	:	2024116005
Mobile	:	01926831350
Existing Email	:	chakrabartynj@gmail.com

REQUESTED EMAIL

Requested Email id(s)	:	**joymetdu@gmail.com**
Purpose of this email address	:	Official use

DECLARATION

I hereby take the full responsibility of the authenticity of the information provided in this form. The administration of the University of Dhaka or the ICT Cell shall not be held responsible if any of the aforementioned information is found forged/incorrect.

N.B. The email account will be activated after two working days from receiving this application form ICT Cell.

Applicant	**Head of Office**	**Director**
Signature and Date	Signature, Date and Office Seal	ICT Cell, University of Dhaka