EMAIL ADDRESS REQUEST FORM FOR OFFICES

ICT (Information and Communication Technology) Cell, University of Dhaka

Ref. No: **1532**
Date: 12/01/2025

OFFICE INFORMATION

Office Name	:	Department of Music
Office Address	:	Arts building ,5th floor
Office Phone	:	/6406

EMAIL USER

Name of User	:	Poly Rani Chanda
Designation of User	:	Assistant Librarian
Employee ID	:	2007124005
Mobile	:	01511323300
Existing Email	:	seminar.dumusic@gmail.com

REQUESTED EMAIL

Requested Email id(s)	:	**music@du.ac.bd**
Purpose of this email address	:	for regular departmental webpage updating purpose

DECLARATION

I hereby take the full responsibility of the authenticity of the information provided in this form. The administration of the University of Dhaka or the ICT Cell shall not be held responsible if any of the aforementioned information is found forged/incorrect.

N.B. The email account will be activated after two working days from receiving this application form ICT Cell.

Applicant	**Head of Office**	**Director**
Signature and Date	Signature, Date and Office Seal	ICT Cell, University of Dhaka