



## EMAIL ADDRESS REQUEST FORM FOR OFFICES

ICT (Information and Communication Technology) Cell, University of Dhaka

Ref. No: 1630

Date:

21/09/2025

### OFFICE INFORMATION

**Office Name** : Department of Botany  
**Office Address** : Department of Botany, University of Dhaka, Dhaka-1000  
**Office Phone** : 09666911463 ext. 7525

### EMAIL USER

**Name of User** : Md. Shah Alam  
**Designation of User** : Senior Technical Officer  
**Employee ID** : 1997062001  
**Mobile** : 01552388130  
**Existing Email** : botany@du.ac.bd

### REQUESTED EMAIL

**Requested Email id(s)** : **botany.egp@du.ac.bd**  
**Purpose of this email address** : e-GP tender for Department

#### DECLARATION

I hereby take the full responsibility of the authenticity of the information provided in this form. The administration of the University of Dhaka or the ICT Cell shall not be held responsible if any of the aforementioned information is found forged/incorrect.

**N.B. The email account will be activated after two working days from receiving this application form ICT Cell.**

**Applicant**

Signature and Date

**Head of Office**

Signature, Date and Office Seal

**Director**

ICT Cell, University of Dhaka