EMAIL ADDRESS REQUEST FORM FOR OFFICES

ICT (Information and Communication Technology) Cell, University of Dhaka

Ref. No: **1683**
Date: 29/09/2025

OFFICE INFORMATION

Office Name	:	Department of Urdu
Office Address	:	Room 3024, Arts Building , University of Dhaka
Office Phone	:	029661900, Ex:6161

EMAIL USER

Name of User	:	Md Golam Mawla
Designation of User	:	Chairman
Employee ID	:	2008039005
Mobile	:	01711186913
Existing Email	:	urdu@du.ac.bd

REQUESTED EMAIL

Requested Email id(s)	:	**urdu.egp@du.ac.bd**
Purpose of this email address	:	e-GP, PE User

DECLARATION

I hereby take the full responsibility of the authenticity of the information provided in this form. The administration of the University of Dhaka or the ICT Cell shall not be held responsible if any of the aforementioned information is found forged/incorrect.

N.B. The email account will be activated after two working days from receiving this application form ICT Cell.

Applicant	**Head of Office**	**Director**
Signature and Date	Signature, Date and Office Seal	ICT Cell, University of Dhaka