EMAIL ADDRESS REQUEST FORM FOR OFFICES

ICT (Information and Communication Technology) Cell, University of Dhaka

Ref. No: **1800**
Date: 29/12/2025

OFFICE INFORMATION

Office Name	:	Office of the International Affairs
Office Address	:	111 (Ka), Administrative Building, University of Dhaka
Office Phone	:	9661923-73; Extn: 8979

EMAIL USER

Name of User	:	Dr. Syeda Rozana Rashid
Designation of User	:	Director
Employee ID	:	2010019005
Mobile	:	01820225462, 01913093308
Existing Email	:	oia@du.ac.bd

REQUESTED EMAIL

Requested Email id(s)	:	**director.oia.egp@du.ac.bd**
Purpose of this email address	:	PE User ID (for E-GP)

DECLARATION

I hereby take the full responsibility of the authenticity of the information provided in this form. The administration of the University of Dhaka or the ICT Cell shall not be held responsible if any of the aforementioned information is found forged/incorrect.

N.B. The email account will be activated after two working days from receiving this application form ICT Cell.

Applicant	**Head of Office**	**Director**
Signature and Date	Signature, Date and Office Seal	ICT Cell, University of Dhaka